



## Privacy Policy

Thank you for visiting our website and your interest in our company, products and services. Titan LNG B.V. and its subsidiaries and affiliates (collectively Titan LNG, we, us or our), believe your personal data belongs to you and we aim to respect and process your personal data with due care at all times. We will process your personal data in accordance with the General Data Protection Regulation (GDPR). This privacy policy applies to business relations of Titan LNG and its users of our website.

In this privacy policy, we would like to inform you about the processing of your personal data by Titan LNG, such as what kind of personal data is processed, for what purposes, how long we keep your personal data, the security of your personal data, how you can access and update your personal data and where you could find further information.

Personal data is any information about an identified or identifiable natural person. For you, this means that the information is directly about you or can be traced back to you. This could be about your name, date of birth, address details, but also your business e-mail address or business telephone number is a personal data.

We hope the following information in this privacy policy will help you to make an informed decision about sharing your personal data with us.

### 1. What personal data do we process

We process personal data from and in relation to individuals who are, or work for, or on behalf of, or who are shareholders of our business customers, suppliers, and partners. We process personal data only to the extent necessary to fulfil our contract and legal obligations in connection with the contractual relationship with our business customers, suppliers and partners. This personal data is collected about you through our website via cookies and/or provided to us by you via Know Your Customer (KYC) processes.

We may collect and process a variety of personal data. The personal data you may provide to us:

- contact data of business customers, suppliers, partners, such your name, company name, title, address, telephone number, function, department of our contact person, fax number and email address;
- data for invoicing and payments processing, such as bank details, tax number and registration number; and/or
- data for a subscription to Titan LNG news and press update, such as name and e-mail address.

In some cases, we also process personal data that we have received from publicly accessible sources, in accordance with the applicable GDPR and data protection laws, such as business and trade registers, internet sources and newspapers.

## **2. Processing purposes**

We process your personal data for many different purposes when you purchase goods or services from us, supply goods and services to us, when you visit our website or otherwise engage with us. We process your personal data for the following purposes:

to manage and execute the contractual relationship which we have with your company or with you;

- to establish and maintain contact with you by post, telephone and/or e-mail;
- to inform you about developments within Titan LNG;
- for health, safety and security purposes to ensure that only authorised personnel can enter Titan LNG's sites or business facilities (buildings, sites, vessels and areas);
- to comply with our legal and regulatory obligations; and/or
- if we have obtained your explicit consent to do so.

The personal data, we request from you is minimally necessary to comply with legal and/or contractual requirements. You may withdraw your consent at any time if the processing of your personal data by us is based on your consent and/or is no longer required according to applicable law.

## **3. Legal basis for processing**

We are required by law to always have a permitted reason or justification for processing your personal data. The processing of your personal data is based on one of the following lawful basis, if applicable:

- the execution of a contract or to take steps to entering into a contract;
- if it is necessary to comply with legal and regulatory obligations to which Titan LNG is subject to;
- the representation of our legitimate interests in proper and efficient conduct of business within Titan LNG; and

- where we have your explicit consent.

We always take in consideration your interest in protecting your privacy, when the basis for processing your personal data is the legitimate interest of our business operations. In case we are processing your personal data based on your consent, and subject to applicable law which otherwise, you have the right to withdraw your consent at any time.

#### **4. Transfer of personal data**

In principle, we only use your personal data for ourselves (our own business operations), such as for managing and execution of a contract. We only use your personal data for the purposes for which this data was obtained by us. In some cases, it may be necessary (whether or not required by law) to transfer your personal data to third parties, who will process personal data on our behalf. A few examples are;

where we have your explicit consent;

- the liability insurer;
- the accountant;
- the bailiff in the event of a legal dispute;
- in connection with a corporate merger, consolidation, restructuring, the sale of stock or assets, or other corporate change, including, without limitation, during the course of any due diligence process.

In case one of the above-mentioned parties fulfil the role of “processor”, then we have, insofar required by law, entered into a processing agreement, to ensure the protection of your personal data and that they are required to report to us in the event of a (suspected) data breach in a timely manner. Some of these parties could be independent processors, which means that they have their own legal grounds for processing your personal data, and therefore we have not entered into a processing agreement with them.

We will not share your personal data with third parties outside of Titan LNG for their marketing purposes unless we have your explicit consent.

#### **5. Cookies and Google Analytics**

We make use of Google Analytics, a web analytics service provided by Google, Inc (“Google”). Google Analytics uses “cookies”, which are text files placed on your computer, to help the website analyse how users use the site. The information generated by the cookie about your use of the website (including your IP address) will generally be transmitted to and stored by Google on servers in the United States of America. In case of activation of the IP anonymisation, Google will truncate / anonymise the last octet of your IP address for Member States of the European Union as well as for other parties to the Agreement on the European Economic Area. Only in exceptional cases will the full IP address be transmitted to a Google server in the United States of America, where it will be abbreviated.

At the request of the website provider, Google will use this information for the purpose of evaluating your use of the website, compiling reports on website activity for website operators and providing other services relating to website activity and internet usage to the website provider. Your IP address will not be associated with other Google data. You may refuse the use of cookies by selecting the appropriate settings on your browser. However, please note that if you do this, you may not be able to use the full functionality of this website. In addition, you can prevent Google's collection and use of the data (cookies and IP address), as well as the processing of this data by Google, by downloading and installing the browser plug-in available from the following link:

<https://tools.google.com/dlpage/gaoptout?hl=en-GB>

Further information concerning the terms and conditions of use and data privacy can be found at:

<https://www.google.com/analytics/terms/us.html>

or

<https://policies.google.com/privacy>

## **6. Retention**

We will retain your personal data for as long as they are relevant to the contractual relationship, as long as the law obliges us to do so, or until there is no longer a need to retain these data for the purpose for which we have processed it. If there are any, we will observe the statutory retention periods.

The abovementioned means that we will retain your personal data for a period of twelve (12) months from the moment that we have received it from you.

In case of a contractual relationship, we will need your personal data for the execution of the contract and we will retain your personal data up to a maximum of twelve (12) months after termination of the contract, unless we have to comply to statutory retention periods to retain your personal data longer. We are generally obliged to retain your name, address details, contract, invoices and payment details for example for three (3) to ten (10) years after termination of the contractual relationship or in rare instances, e.g. in legal disputes for up to 30 years.

## **7. Security measures**

We take the protection of your personal data seriously and we aim to implement appropriate security measures to protect your personal data in our possession against misuse, accidental loss or alteration, accidental or unlawful destruction, unauthorised access or disclosure, and other unlawful forms of processing. We will use reasonable efforts to keep your personal data reliable for its intended use, accurate and complete. While we strive to ensure your personal data secure, we cannot guarantee that the personal data will be

protected under all circumstances, including circumstances beyond our reasonable control. We have restricted access to your personal data to our employees who need to use the information in order process it on our behalf.

## **8. Your right with regard to your personal data**

Under the GDPR, you have certain rights regarding the processing of your personal data. In relation to your personal data you may request to:

- *Access your personal data*  
On request you will receive an overview of your personal data which we have processed.
- *Rectify your personal data*  
In the event of any inaccuracies in your personal data which we have processed, you have to right to rectify it.
- *Erase your personal data*  
You have the right to be forgotten, to the extent permitted under applicable law. In some cases, we need to retain your personal data to comply with our legal obligations or for the exercise or defence of any legal claims.
- *Restrict the processing of your personal data*  
You have the right to restrict the processing of your personal data, to the extent permitted under applicable law. In some cases, we need to retain your personal data to comply with our legal obligations or for the exercise or defence of any legal claims.
- *Object to the processing of your personal data*
- *The right to lodge a complaint with the Dutch Data Protection Authority in The Hague, which supervises compliance with the privacy legislation.*  
In that case we would appreciate if you would first contact us to see if we can resolve your complaint together.

If you wish to exercise your rights, you can contact the Data Protection Officer by e-mail or by post. You will find our contact details under de paragraph "Contact details". We note that the above rights are not absolute, which means that we do not have to comply in all cases with a request to exercise one of the aforementioned rights.

## **9. Changes to this policy**

We reserve the right to amend this privacy policy from time to time. This policy was most recently modified on 1 September 2021.

## **10. Contact details**

If you have any additional questions or wish to exercise your rights, please feel free to contact our Data Protection Officer (DPO) via [info@titan-Ing.nl](mailto:info@titan-Ing.nl) or by mail. Our contact details are:

Titan LNG B.V.  
Attn. Data Protection Officer  
Piet Heinkade 93B  
1019 GM Amsterdam  
The Netherlands  
E-mail: [info@titan-Ing.com](mailto:info@titan-Ing.com)